

Agenda for WSHBBA Board Meeting – December 15, 2016 - 7 p.m.

Members in attendance were: Brian Pennington, Sheila Pennington, Ashton Seneca, Jeremy Derucki, Paula Irvine, Candy Smith, Bev Drummond-Murray, Gretchen Hitchcock, Kenny Durand, Steve Kopp, Jacob Gall, Carey Polson, Melinda Wemhoff, Linda Kopp, Karen Ross, Mit Scott, Roger Robinson, Judy Furney

- I. Call to Order – Brian Pennington called the meeting to order at 7 p.m.
- II. Approval of Minutes – Judy Furney presented the minutes from the Nov. 17, 2016, meeting. There were no changes. Sheila Pennington moved to accept the minutes as presented. Jeremy Derucki seconded. The motion passed.
- III. Treasurer's Report – Linda Kopp – Linda presented November's report as follows: For the month ending November 30, 2016, Quickbooks showed a starting balance of \$85,274.13. Total income was \$43,327.29. Total expenses during this time period came to \$44,886.65, for a total net income of -\$1,559.36. Total sales tax income for the month was \$102.83. Ending Quickbooks balance - \$83,367.40.

Ending bank balance as of 11/30/16 was \$81,921.66, with \$1,445.74 in outstanding deposits. Outstanding expenses were reported as \$262.74. Bank balance with outstanding transactions came to \$81,921.66. Variance from Quickbooks balance - \$0.

Linda noted that there is \$450 in undeposited funds on the books right now. Sheila Pennington asked how long we keep checks from 2014 to 2015 on the books. Linda said the checks could be viable, but if not, she is considering asking those who have them if they would consider making it a donation to the band to unencumber the funds. Candy Smith moved to approve the Treasurer's report as presented. Sheila Pennington seconded. The motion passed.

Additional Finance discussion – Candy Smith asked for an update on collections. Bev Drummond-Murray reported that six families still owe significant amounts, and some others are still trying to catch up. There are a few people who we may need to consider debt risks. We may need to pursue collections with them. There is about \$7500 still outstanding in registrations. People have been using the Ensemble Center program as an excuse that they haven't paid. Mrs. Seneca mentioned that next year's registration will be before school is out this year, so hopefully some of these issues will resolve. Winterguard is larger than budgeted, and most are on payment plans.

- IV. Old Business
 - A. Concert Review – Brian Pennington asked that we thank Cheryl Doerr for taking care of the director gifts. There was about \$120 less donated than last year, but still a great turnout. For the Spring Concert, the Booster meeting will be listed in the program.

- B. Ways and Means Position –Mit Scott reported that he has not heard from anyone expressing interest. He will put it before the broader membership in an email soon. Kris Gfeller will take care of sending it. Until we have someone, Janette Derucki will continue.

VI. New Business

- A. Support for Mr. Smith and family – Brian and Mrs. Seneca expressed thanks to the board for being supportive of Mr. Smith upon the sudden passing of his father. Mr. Smith will remain in Houston until after the holiday. We will wait until he returns home and will check with them to see if there are any needs we can fulfill.
- B. Winterguard Competition Update – Sheila Pennington reported there should not be a lot of changes from last year. The list of details will be out in January. So far, 45 units are signed up. We are waiting to find out what the maximum number of teams is. We received praise for our competition last year, many groups are likely to return. Be on the lookout for details. The program ad sales will start soon.
- C. Donations from Last Week – Sheila Pennington reminded us that the Smith family requested donations to several organizations in lieu of flowers. WHSBBA received two donations for a total of \$150 in honor of Mr. Smith's father.
- D. Coming Events
 1. Winterguard Competition hosted by Wakeland – 2/25/17
 2. Flower Mound Winterguard show – 2/4/17 – this will be our first winterguard competition.
 3. Jazz Festival – 2/25/17
 4. Next Board meeting – Jan. 19

- VII. Announcements – Brian Pennington - We are going to start bylaw and job description updates and start the year end audit in January. By the April meeting, we will need to be ready for nominating committee, plus everything else. We need to have all done before then particularly because of the early registration in May.

Feb. Concert is date is still uncertain. This is the date of the Spaghetti Dinner and Silent Auction.

VIII. Band Director Comments/Notes

Mr. Gall – there are couple of band kids in the pit for the musical. Jan. 12-14.

- IX. Adjournment at 7:37 p.m.