

WHSBBA Board Meeting Minutes – July 19, 2017

Board Members in attendance were: Pam Zarfoss, Betty Hamilton, Dawn Birdsong-Jackson, Rob Schneider, Sara Fortenberry, Ryan Zarfoss, Linda Kopp, Lisa Dorfmeister, Leslie Vogeli, Paula Irvine, Chad Irvine, Mit Scott, Hap Howeth, Justin Drummond-Murray, Melinda Wemhoff, Terrie Leonard, Kris Gfeller, Sheila Pennington, Brian Pennington, Emily Reed, Ashton Seneca, Steve Kopp, Roger Robinson, Gretchen Hitchcock, Michael Alonzo, Judy Furney.

- I. Call to Order – Brian Pennington called the meeting to order at 7:02 p.m. He opened the meeting with some welcoming remarks. Let's review why we are here and what we are here for. This is going to be a big year – it's a State year. The San Antonio trip to BOA and potentially State Marching contest is coming. He reminded all that we are here for the kids on the field, for our new families and students, and we are here to support the directors. We will move through marching season into concert season and Winterguard season. Marching is not the end. Brian asked everyone to stay focused on making sure the kids and the directors get what they need, ALL YEAR LONG. He also encouraged open discussion. As we see things happening this year, be willing to throw your hand in the air and bring up a discussion with the board. Long discussions will happen, but Brian asked that if you are passionate about something remember to go into these conversations with respect and don't take it personally if someone questions you. We must lead with trust. Trust that everyone on the board agrees with these requests. He ended his remarks with a few reminders – chairs vote, a co-chair cannot vote. There is no absentee voting. We will get a motion, a second, and have discussion if needed. Once we vote, it's done and we will move on. We will try to stay on agenda and stay on topic. If off-topic ideas come up, Brian will ask Judy to start a list of "Parking lot discussions." These are items that we may need to come back to at the current meeting, or will be noted and included in future meeting agendas. Following Brian's remarks, all the board members introduced themselves.
- II. Approval of Minutes – Judy Furney presented the minutes from the June meeting. Steve Kopp moved to accept the minutes as presented. Kris Gfeller seconded. The motion passed. Judy asked that everyone please update the contact list going around the room and return it to her with any corrections. Brian Pennington noted that all Band Booster emails need to stay in these booster accounts. This is for legal tracking purposes, to avoid confusion, and for continuity. Please try to avoid using personal email addresses for band booster business.
- III. Treasurer's Report – Linda Kopp presented June's report as follows: For the month ending June 30, 2017, Quickbooks showed a starting balance of \$213,923.40. Total income was \$26,397.18. Total expenses during this time period came to \$17,100.54. There was no sales tax collected or paid this month. The ending Quickbooks balance was reported as \$223,219.64.

The bank balance as of June 30, 2017, was \$234,856.94, with \$141.66 in outstanding deposits. Outstanding expenses were reported as \$11,778.96. Bank balance with outstanding transactions came to \$223,219.64. Variance from Quickbooks balance - \$0.

Linda also presented the year-end report for Fiscal Year ending June 30, 2017. Our starting Quickbooks balance for the beginning of the Fiscal Year (as of July 1, 2016) was \$48,829.03. Total income was reported as \$570,946.09. Total expenses were \$395,035.87, leaving a total net income of \$175,910.22. Ending Quickbooks balance again shows \$223,219.64.

With no additional discussion, Sheila Pennington moved to approve the Treasurer's report as presented. Emily Reed seconded. The motion passed with a voice vote.

IV. Old Business

A. Audit Committee update – Mit Scott reported that Carl Cuff is unable to serve on the audit committee after all. He presented a motion to remove Carl Cuff from Audit committee and replace him with Gretchen Hitchcock. The motion was Seconded by Kris Gfeller. With no additional discussion the motion passed with a voice vote.

V. New Business

A. July 29 Registration day – Kris Gfeller reminded all that this is a mandatory event, and parents are required to come. This is also audition day for the band. Compression gear and shoes need to be figured out before Saturday. Set up will occur on Friday night. Everything will take place in the Band Hall. Registration will be from 8 a.m. to 2 p.m. There will be tables set up for trying on gear; guard supplies, and selling spiritwear. There should be a place for people to talk to the foodies, and to find out more about volunteering, etc. Sara Fortenberry will provide a form directing families to order compression gear, duffel bag and practice shirts from the Nike website. This should be sent as a link in an email prior to the 29th. The band is going back to orange and navy practice shirts, and also to concert dresses for girls.

Sheila Pennington suggested that the treasurers not be cashiers so they can be available to help with questions. Brian Pennington asked that if there are parents who want to participate, we should allow them to help. It doesn't necessarily need to be just the board. Orange Crew will post a call for volunteers on the Facebook page.

Rob Schneider reported that the band group photo and individual photos will be on Aug. 18 at 11 a.m. John Pryor will be doing the photography for this. Rob said they need to confirm a few things, but said that John Pryor will pre-sell buttons, individual pics, group pics, etc. on the 29th. They will have an order form and can take prepayments that day.

Kris Gfeller tried to get a count of tables and chairs needed. She asked all helping out to arrive between 7 – 7:30 a.m. arrival on Saturday, the 29th.

Linda Kopp moved that July 29 and the Band Banquet in May 2018 be our tax-free days for the 2017-2018 school year. Kris Gfeller seconded. The motion passed.

- B. Band Banquet 2018 – Kris Gfeller reported that the Band Banquet is tentatively set for May 25, 2018. She solicited bids from multiple venues and found the Marriott in Shops at Legacy (where we have been the last few years) had the best deal for us - \$36 per/person all-inclusive. They went up \$2 per person since last year. She requested a chocolate dessert, and more food for the vegetarians. We have reserved the same DJ as last year for \$600, 6:30 – midnight. Kris Gfeller moved that we approve the bid from the Marriott and the DJ so we can confirm our date. Sara Fortenberry seconded. The motion passed with no additional discussion.
- C. Volunteer Background Checks - Sheila Pennington reminded all that everyone on the Board and all who volunteer for the band in any capacity must complete the annual Fisd background check. The new tool the school district is using is available on www.friscoisd.org and is ready for people to use. It is a longer process, and should be completed at home. Approvals are coming through quickly, but it is better to get this done soon.
- D. Parent Preview– Sheila Pennington mentioned that there has been some confusion about the date and time of the Parent Preview performance. The annual Parent Preview is at the end of band camp on August 18 at the end of the evening rehearsal. Mr. Smith has arranged for another parent performance on Sept. 29, which will be a full dress rehearsal. This is a buy week, so there is no football game. Mr. Smith also suggested that we invite the 8th graders and their parents to a social event at 7 p.m. this evening as well. Lisa Dorfmeister expressed concern about getting white t-shirts for this performance, and wondered if this idea may need to be tabled. Originally, the thought was to find a sponsor to donate these, but that has not happened.

Mr. Smith clarified that Frisco Band Night, when all Fisd bands perform at the Star, is set for Oct, 3.

- E. Ways and Means update – Steve Kopp

We did get the advertising sign on the food truck and we have already been paid \$300. Our next spirit night is on July 24th at Bahama Bucks. Rita's Italian Ice will be here on the last day of band camp each week for the last hour of evening rehearsal block. Ices will be \$3 each and the Boosters will get 15-20 percent of the sales.

Top Golf – they are still holding Jan. 15, 2018, for us. They need \$1,500 for a deposit, but we still need official school approval.

Steve Kopp sent thank you notes to all who donated to Ways and Means at registration. He also reminded us that Market Street is a good resource for all kinds of needs. Margaret there gave us as much water as we wanted, bags of ice, and bananas for the track meet concessions. Track meet cancelled, but we were able to return all.

Concessions – since Steve is the outgoing concessions chair, he noted that there has been no communication from anyone to close the Memorial stand for the prior year and to open for this year. No trainings are scheduled at this time, either.

He also told us we have been approached to sell bed sheets as a fundraiser. After a brief discussion, it was determined that there is no interest in this possibility right now.

- F. Pool Party – Pam Zarfoss reported that the hours for the pool party have been extended to 7:30 – 11:00. The Colony will take only 250 people max. Above this number we will need to pay \$10-\$12 each for any additional students. Only volunteers will get in free. Any other parents who want to come to watch the DCI broadcast must pay upon entry.

- G. Spirit Wear update/questions – Sheryl Vandusen had some questions regarding the parent show shirts. She needed to know who to contact for the design. At a minimum, a picture of design needs to be ready by the July 29 registration day. Mr. Smith needs to approve the final design.

Also, do we want all the spiritwear we order to have the new logo? Mrs. Seneca suggested have some fashion options, plus old and new logos.

The Nike rep for required gear also gave Sara Fortenberry pricing for other things including dri-fit shorts for boys, wind shorts for girls, and personalized backpacks. Since they are not required, the spiritwear crew can order these through the Nike person, or we can simply send parents the link to the ordering page with note that these items are options. Steve Kopp reminded everyone that Nike is the only logo that can be visible on any items that we sell (due to the restrictions at The Star).

- VI. Announcements – Next board meeting August 17.

- VII. Band Director Comments/Notes

Mrs. Seneca – we had a good week at leadership year. It will be a very fast-paced year. Hang on for the ride. It's a state year. It's a cool experience. The kids are super-pumped and excited. They talked about the book, "Crucial Conversations." They have a big plan to improve communications within the band. She asked that the Board

commit to be role models as parents and try to maintain positive pathways of communication. She read the mission statement conceived by this year's Leadership Team. Brian Pennington asked that as a Board, we try to remain positive around other parents as well.

VIII. With no other discussion, the meeting was adjourned at 8:45 p.m.

Submitted by:

Judy Furney, Secretary WHSBBA

8/5/17